

**AL CAFFODIO YOUTH SOCCER LEAGUE, INC.
GUIDELINES, RULES OF PROCEDURE AND CONDUCT**

REVISED 8/07/08

The Al Caffodio League (hereinafter referred to as League) will play under the rules set forth in the FIFA, "Laws of the Game", those modifications as set forth in the Constitution of the California Youth Soccer Association (CYSA) and the League.

For purposes of clarity the leagues to which the participating teams are registered shall be referred to as "Clubs".

ARTICLE 1 GENERAL RULES

I. TEAM ROSTER

All team rosters and applications shall be submitted to the league manager or match secretary no later than 6:00pm June 1st of the current season. No alterations shall be allowed except those governed by the California Youth Soccer Association and the League. A team roster shall consist of a minimum of (11) eleven and a maximum of eighteen (18) players.

The U9 and U10 teams will be allowed a maximum of 14 players per team. U9 teams will be allowed to include up to four (4) older (U10) players.

Bronze division teams of the odd numbered age groups will be allowed to include a maximum of four (4) older (the next older age group) players.

II FEES

League entry fees of \$55.00 per team are due when team applications are submitted. Fees are to cover the costs of administration and awards. All costs for referees, field use, field set-up, etc. are the responsibility of the clubs. Each club is also to submit a bond in the amount \$200.00

Teams from leagues outside of District III will be required to provide a \$200.00 bond which will be refunded upon playing all League games. \$75.00 per game will be deducted from the refunded amount for each game a team forfeits.

III RULES OF ENTRY

- A. Eligibility: Refer to Bylaws of District III Constitution, Article II, Sections 1 and 2 except that CYSA-N affiliated teams from outside of District III, upon submitting the proper applications to play, will be considered for participation in League play.
- B. Teams are not permitted to include players on its roster that are older than the age group in which the team competes, with the exception of all U9 teams and bronze division odd numbered age group teams.
- C. Additional teams will not be admitted into the League after the start of League play.

IV REFEREES

- A. Each club shall submit for approval, a list of referees to the District III Referee Committee by July 1st of each league season. Following Referee Committee approval the list shall be sent to the League Manager. Referees assigned to league games should be currently licensed USSF referees.
- B. A club assigning referees rejected by the District III Referee Committee will, at the discretion of the Games Committee, risk game forfeiture for the team sponsored by that club.
- C. League games should be officiated by three (3) currently licensed referees. A minimum of one (1) currently licensed referee and two (2) club linesmen is acceptable for age groups U9 through U15.
- D. In the U16 and older age groups of the gold and silver divisions, three (3) currently licensed officials will be required. One (1) currently licensed referee with two (2) competent assistant referees will be acceptable for bronze and copper divisions. The Club of the home team will be assessed a \$25.00 fine for each game not meeting the above officiating requirements.
- E. In the absence of assigned officials, the following solution is to be applied:
 - 1. Responsibility for all assignments lie with the club whose team is hosting any particular game. In the event that the visiting team was to provide one (1) or more officials as a result of disciplinary action, or agreement prior to a game, the visiting team will be considered the home team, and vice versa, for the sake of this section E.
 - 2. All game officials should be qualified referees, i.e., currently licensed, adequately experienced and physically fit for the age group and division to which they have been assigned. Licenses for the prior year are considered valid through the end of the winter for the current season, for the sake of these rules.
 - 3. No game may be postponed for lack of fully qualified officials.**
 - 4. The right of the referee to dispense with the services of an assistant referee under the provisions of Law VI of the FIFA Laws of the Game is not affected by any of the procedures stated in this section of the AI Caffodio "Guidelines and Rules of Procedure and Conduct"
 - 5. Officials assigned to any game should not be affiliated with either team through personal relationship. Any affiliation between officials and team, whether they are assigned or stepping in under one of the provisions below, must be disclosed to the other team before the start of the game.
 - 6. Should an assigned referee be determined to be affiliated with the hosting team through personal relationship, the visiting team has the right to nominate a qualified referee of its own choice who is present at the site, for the position. The affiliated referee may be used only if no unaffiliated, qualified referee is available to manage the game.
 - 7. In the case of an assigned referee not showing up for the assignment at the scheduled start of the game, the visiting team has the right to assign an unaffiliated, qualified referee for each open position. A qualified referee who is affiliated with the visiting team can officiate under this rule only if no unaffiliated, qualified referee from the hosting club is available.
 - 8. Should a visiting team not exercise the options under the previous paragraphs of this section, an otherwise qualified referee affiliated with the hosting team will be permitted to officiate as center or assistant referee.
 - 9. After considering all options in procedures 1 through 8 and the three (3) referee positions still cannot be filled, the coaches of both teams must agree to use the services of unqualified, people willing to fulfill the roles. An unqualified and willing person from the visiting team will

have priority over an unqualified person from the host team for the center referee position. Club linespersons for the assistant positions should be filled by assigning one from each team. Should one team not be able to furnish any assistants, both club linespersons may be accepted from one team.

10. Should the previously assigned official(s) arrive after the game has started with alternative official(s), the alternative official(s) will be allowed to complete the game upon agreement of both teams' coaches.

11. Failure of the hosting club to provide 3 qualified officials for a game, that are not affiliated with the either of the teams, shall be noted on the game report prior to the start of the game. The disciplinary committee shall be informed of the matter by the match secretary responsible for the age group and division. The host club could be faced with sanctions imposed by the disciplinary committee. Failure to comply with the applicable procedures in paragraphs 1 through 8 could result in disciplinary actions against the perpetrating party, including, but not limited to forfeiture of the game in question. A complaint form should be filed listing all details. The form is provided at the end of these rules and procedures.

- F. To referee games at the U12 and above age groups, referees must be a minimum of fourteen (14) years old, have a minimum of two (2) years experience as an assistant referee and be at least two (2) years older than the age-group that he/she will be officiating. Age limitation will not apply to referees that are grade 6 (state level) or above, or referees recommended by the Referee Committee.

V. TEAM PLACEMENT

- A. The League shall be comprised of four (4) divisions of play: gold, silver, bronze and copper. The gold and silver divisions will be for "division 1" teams, the bronze division for "division 3" teams. "Division" in quotes designation is as defined by CYSA-N.
- B. Age groups for the gold division will be U9, U10, U11, U12, U13, U14, U15, U16, U17, and U18/19 boys and girls.
Age groups for the silver division will be U9, U10, U11 and U12 boys, U9, U10, U11, U12 and U13 girls.
Age groups for the bronze division will be U9, U10, U11, U12, U13, U14, U15, U16, U17 and U18/19 boys and girls.
- C. The League shall assume authority for the placement of all teams into age groups and divisions. In age groups where there is more than one division, clubs may request specific placement of teams. Requests should be submitted, in writing, to the League manager.

The Games Committee of the Al Caffodio League may, by a vote of two-thirds of its members*, bar the participation of any team from that club.

* the designated representative of each club.

- D. Age groups and/or divisions may be combined for play should there be an insufficient number of teams to make up an age group within a division.

VI LEAGUE AND TEAM GUIDELINES

- A. Profanity, excessive absence, unsporting conduct, and tampering with or the abandonment of teams may be sufficient cause for expulsion from the league or other disciplinary action.
- B. The possession or use of illegal substances and alcohol is strictly prohibited during League games.
- C. Coaches passes are required for head coach, assistant coaches and/or manager. They are specific to one (1) team and may not be co-designated to any other team. It is a requirement for all teams to be accompanied by a coach or manager with current credentials at all League games.

ARTICLE 2 ADMINSTRATIVE PROCEDURES

I STRUCTURE

- A. The AI Caffodio League is a primary function of the District III Administration, as stated in the AI Caffodio-District III Constitution and Bylaws
- B. The District Commissioner, with the approval of the members of the District III Board of Directors, shall delegate the operation of the AI Caffodio League to a league manager.
 - 1. The League Manager may appoint a Deputy League Manager, with the approval of the District III Board of Directors.
 - 2. The League Manager shall appoint match secretaries, with approval of the Games Committee. Match secretaries shall be responsible for scheduling all AI Caffodio League games.
 - 3. Each club representative on the games committee shall act and have the authority to make decisions on behalf of its club.
- C. A games committee, chaired by the League Manager or Deputy League Manager, consisting of up to two (2) representatives of each participating club, shall be responsible for the operation of the League, including disciplinary action and the hearing of protests. On matters requiring a vote there shall be one (1) vote allowed per Club.
 - 1. Club representatives to the Games Committee shall be responsive to the needs of their clubs' coaches. They shall ensure that all coaches understand AI Caffodio League rules and procedures, including discipline, and procedures for protest and appeals. They shall be responsible for keeping their club registrar and board informed of Games Committee business.
 - 2. The League Manager or, in the absence of the League Manager, the Deputy League Manager shall convene meetings of the Games Committees whenever necessary.
 - 3. The League Manager, Deputy League Manager or Match Secretaries may not serve as Club representatives to the Games Committee.

II SCHEDULING

All scheduled games will be played at the times and fields designated on the schedule, with the following exceptions.

- A. **Games postponed due to inclement weather or unsafe field conditions:** The coach or manager of the home team must notify the coach or manager of the opposing team immediately upon being informed of the field's unavailability for play. The coach or manager of the home team, with the concurrence of the visiting team's coach or manager will arrange for the game to be re-scheduled. Re-scheduling must be arranged through the home Club's game scheduler. Notification should then be given to the home team's Games Committee Representative and submitted to the AI Caffodio League Match Secretary for approval. Should the opposing coach or manager not be agreeable to a re-scheduled game, according to the above conditions, the game will be considered a forfeit win to the home team.
- B. **League games that conflict with tournament games on days when tournaments are not sanctioned by CYSA-N:** The affected teams' coach, manager or club representative will be required to notify the League Match Secretary, in writing, prior to August 1st to allow time for games to be scheduled around their events. Untimely notification will result in the affected team's forfeiture of all affected games to its opponent. A \$75.00 fine will be assessed to each team for each forfeited game. Payment of fines will be the responsibility of the sponsoring Clubs.
- C. League games will not be scheduled during the high school soccer season of November 15 to March 15.
- D. Game schedules will avoid conflicts with ACT, SAT and PSAT exam dates.
- E. Requests to re-schedule games, stating the reasons for the request, must be filed in writing to the appropriate match secretary, with a copy sent to the opposing team's coach, or manager, a minimum of seven (7) days prior to the originally scheduled game date. Should the request be approved, the match secretary will make arrangements for the new game date and time and inform coaches, or managers, of both teams a minimum of seven (7) days prior to the new game date. Re-scheduling of any game not done through the League Manager or League Match Secretary will be considered a forfeit for both teams.
- F. All other matters, circumstances and exceptions for re-scheduling League games must be discussed in advance to obtain the approval of the League Manager or League Match Secretary. Except in extreme hardship or emergency cases, a 72-hour notification is required.
- G. Any team that forfeits a game will be assessed a \$75.00 fine. Payment of fines will be the responsibility of the sponsoring clubs. Forfeits will be recorded as 0 - 2 losses to the teams responsible for the forfeits.
- H. Any game forfeited due to scheduling procedures or lack of approval may be appealed to the Games Committee, following procedures given in Article 6.

III STANDINGS

- A. All team representatives must report game results to the appropriate age-group coordinator no later than twenty-four (24) hours after each game.

All game results and team standings will be posted on the AI Caffodio League web page:
www.district3soccer.com/AICaffodio.html

- B. League standings will be determined by a 3-1-0 (win-draw-loss) point system.

Final league standings will be based on the total number of points earned for games played by the end of the season. Should inclement weather interrupt the schedule and teams have not played an equal number of games as a result of such weather, the placement shall be determined by dividing the total number of points earned by the number of games played. The team with the higher average number of points earned per game shall have the higher

standing. Teams that have not played a full schedule of games for reasons other than weather related shall be credited for the number of points earned in the games that were played to determine final league standing.

C. Where a tie exists in standings, it will be broken as follows:

Head to head record

Most wins

Accumulated difference between goals scored and goals conceded. The maximum difference for a single game will be four (4) goals.

Co-champions if tie is for 1st or 2nd place

IV AWARDS

Gold colored Al Caffodio Medals will be awarded to each player and a maximum of two coaches of the League championship teams in each division. Divisions must consist of three (3) or more teams.

Silver colored Al Caffodio Medals will be awarded to the runner-up team in each division. Divisions must consist of three (3) or more teams.

ARTICLE 3 RULES OF PLAY

I SIZE OF PLAYING FIELDS

Under-10 teams should play on a field that is approximately 70 yards in length and approximately 40 yards in width with other field areas reduced proportionally. Under-12 teams should play on a field that is approximately 100 yards in length and approximately 60 yards in width. Under-14, 16, 19 teams should play on a field that is no less than 110 and no more than 120 yards in length and no less than 70 and no more than 75 yards in width. The League may consider approval of exceptions to these dimensions at the beginning of each season.

II DURATION OF GAMES - HALF TIME - BALL SIZE

Each age group shall comply with the California Youth Soccer Association Constitution with regard to time limits and playing divisions by halves and ball size, as follows:

Age Group	Game Length	Extra Time Periods (Cup & Tournament only)	Ball Size	Minimum Scheduling Periods
Under 17-19	2 - 45 min. halves	2 x 15-min. periods	# 5	2 hours
Under 15 & 16	2 - 40 min. halves	2 x 15-min. periods	# 5	1-3/4 hrs.
Under 13 & 14	2 - 35 min. halves	2 x 10-min. periods	# 5	1-1/2 hrs.
Under 11 & 12	2 - 30 min. halves	2 x 10-min. periods	# 4	1-1/4 hrs.
Under 9 & 10	2 - 25 min. halves	2 x 5-min. periods	# 4	1-1/4 hrs.

The rest period between halves shall be a minimum of 5 Minutes.

NO PENALTY KICKS FOR U9's or U10'S. ALL FREE KICKS WILL BE INDIRECT KICKS.

III SUBSTITUTION

A. Unlimited substitutions may be made at the following times:

- Prior to a throw-in: for the team with possession of the ball.
- Prior to a goal kick by either team.
- After a goal by either team.
- After an injury when the referee stops play, by either team.
- At half time.
- For a player receiving a yellow card caution.

B. A Substitute may not enter the field of play until signaled to do so by the referee and then must enter at the halfway line.

IV EQUIPMENT AND APPEARANCE

A. Appearance: all coaches should enforce the dress code as currently approved by FIFA , CYSA-N, and League rules. If a coach allows turtleneck tops or spandex shorts, they must be of solid colors and the same colors as the uniform with no printing or graphics.

B. Shoes: Any shoe provided for in the "Law of the Game" shall be permissible in all age groups. If a player does not have legal soccer shoes the player shall play in shoes approved by the referee.

C. Shin pads shall be appropriate for the size of the player, and worn as designed: in the full upright position at all times during play. Shin pads shall be completely covered by the socks.

D. Uniforms

1. Teams should wear uniform of their club's primary home colors when playing at home.
2. Teams shall wear uniforms of contrasting colors to their opponent's when their opponent is the home team.
3. All players shall be in full uniform in order to play. Minimum uniform is a standard jersey, with numeral, as worn by all other team members, (with the exception of the goalkeeper) shorts, knee length socks, and shoes as described above.
4. There shall be no duplication of jersey numbers among players on the same team.
5. Each goalkeeper's jersey shall be clearly distinguishable from all others in the game.

E. Failure to comply with these rules may result in removal of the player from the field of play until the proper uniform can be obtained.

V GENERAL CONDUCT AND REQUIREMENTS OF PLAYERS AND TEAM PERSONNEL

A. Should a player be injured during practice or a game and requires emergency or medical attention on site, the player shall have a written release from a medical professional before returning to practice. Compliance is the responsibility of the team's Club.

B. Players wearing orthopaedic casts, braces (metal, carbon fiber, hard plastic, and like devices), or splints (air or metal) shall not be eligible to participate in any game, practice, tryout or training session.

C. All head coaches should be a minimum of 21 years of age. Coaches that are under 21 years of age must have a team manager of at least 21 years of age, who will be present at all league games.

- D. Persons may enter the field of play only when authorized to do so by the referee.
- E. Once the game begins, the referee is in full charge of the game.
- F. Coaching, giving directions to one's own team on points of strategy and position, is permissible, only from the general area of the team bench; 10 yards on either side of the half way line.
- G. Prior to each game, both teams shall be jointly responsible for submitting team line-ups to the referee, permanently affixed to, or written on the game card. The line-up shall include the players' names, jersey numbers, CYSA registration numbers and the signatures of both coaches. At the conclusion of each game, the referee shall be responsible for insuring completion and mailing or delivery of the game card to the League Match Secretary.
- H. All games should be started on time. A 15-minute waiting period will be allowed after scheduled game time for a delayed team. If a team cannot field seven (7) players within that time, the game shall be forfeited, unless the game was properly postponed under Article 2, Section II of these rules.
- I. The organization responsible for the scheduling and/or condition of the field will determine whether a field is usable and playable for a given day of play. Once a game is under way, the referee shall be the sole judge as to whether the play can continue with regards to field condition.
- J. A game that has been stopped by the referee, before the completion of the time specified in the rules, for reasons stated in Law 5 must be replayed in full.
- K. Coaches are responsible for the behavior of any and all of their spectators.
- L. The League reserves the right to make any temporary rule deemed necessary to fulfill the purpose of the League.
- M. Game Cards must be delivered to the appropriate League Match Secretary by 6pm Wednesday following the day of the game for weekend games and within 72 hours (3 days) for weekday games. Mailing or delivery of the game cards will be the responsibility of the referee.
- N. The coach or manager of each team must be in possession of the individual player passes and coach passes and the official team roster and make them available for the referees' inspection.

ARTICLE 4 DISCIPLINARY MEASURES AND PROCEDURES

I METHODS OF DEALING WITH DISCIPLINARY CASES

- A. A disciplinary committee shall be duly appointed and chaired by the League Manager and shall be comprised of a minimum of three (3) members of the games committee, the match secretary and a referee association representative. The committee shall act on the League's behalf in all disciplinary matters and shall have discretionary powers in interpreting the resulting consequences for clubs, players and team personnel.
- B. The disciplinary committee will use the CYSA-N guidelines in deciding disciplinary action.

II LEAGUE DISCIPLINARY POLICY

- A. Any player sent off the field of play and shown the red card shall be automatically suspended from the team's next game, for which there is no appeal. Any coach or assistant coach dismissed from a game will be automatically suspended from the team's next three (3) games, for which there is no appeal. The automatic game suspensions will be served at the team's next CYSA-N sanctioned game(s), which includes tournaments. Should suspensions for players or coaches exceed the minimum stated in CYSA-N Section 4.08 - "DISCIPLINARY RULINGS" - appeals may be filed with the Games Committee.
- B. The penalties outlined in the CYSA-N Section 4.08 - "DISCIPLINARY RULINGS" - are intended as guidelines for the League Disciplinary Committee. Extreme situations, or in cases of repetition by the same individual, penalties may be increased.
- C. The League Disciplinary Committee shall also have the authority to place any individual on probation, in addition to the imposed suspension. In the event the individual on probation is sent off in a game during the probationary period the original probation now becomes a minimum suspension, and no appeals will be heard.
- D. The Disciplinary Committee shall review any and all send-off reports received in League & tournament play whether in or out of District III. The League has no control in how timely tournament send-off reports are submitted. When received, however, these reports will be reviewed and the appropriate action taken. This rule does not apply to state cup games. Disciplinary action for state cup games is the responsibility of the state cup committee.
- E. Any player being cautioned and shown the yellow card for the third successive time in the season, or coach being officially cautioned by the referee for the third successive time during the season, will be automatically suspended from the team's next game, for which there is no appeal. Suspensions will result for each accumulation of three (3) yellow cards or official cautions during the season. Should a second caution in the same game result in a sending-off, the first caution of that game received by the same player or coach will not be counted as one of the accumulated yellow cards or official cautions. Probation being served by players or coaches will not be affected by the above suspensions.
- F. Coaches or managers of teams are responsible for maintaining order on the team bench and among accompanying spectators during games. Should a substitute player, member of the coaching staff, or a spectator unlawfully enter the field of play the referee is required to stop all play and allow the coaches time to restore order. If said incident escalates beyond the coaches' control and results in game abandonment, the entire team or teams, including all registered players and all members of the coaching staff will be subject to discipline by the Disciplinary Committee. Discipline may include suspension of all registered players and all members of the coaching staff for the remainder of the of the CYSA-N season. A more severe penalty may be assessed against specific individuals if their actions so warrant. The suspension for players will include the denial of transfer to another registered team within CYSA-N, including participation in the Olympic Development Program. The suspension of coaches does not permit them to coach in any manner including training and practice for this team or any other team involved in CYSA-N activities, including participation in ODP or other CYSA-N related activities.
- G. Club officials will be notified, through their Games Committee representatives, of the comments written on the Al Caffodio League game cards.

III DISCIPLINARY GUIDELINES

- A. Following are the range of disciplinary actions, instituted by the Games Committee of the Al Caffodio League to deal with cautions and sending-off of players and coaches. Some are taken directly from the CYSA-N Specific Rules, Section 4:08 with the one modification under Al Caffodio Rules that a player or coach will automatically received minimum suspensions.

- B. The Disciplinary Committee shall act on all disciplinary matters, league or tournament, and shall have discretionary powers in interpreting the degree of penalties applied to team personnel and players. Game suspensions listed below are to be regarded as minimums for the charged offenses, depending on the findings of the Disciplinary Committee. Penalties may be increased according to the gravity of the infringements.
- C. Expulsion of a player for striking another player before, during, or after a game and any substitute or player entering the field during an altercation shall receive a double penalty.

<u>Misconduct</u>	<u>Penalty</u>
SERIOUS FOUL PLAY	
Any foul to prevent goal scoring opportunity	One game
Repeated or deliberate foul Play	One game
VIOLENT CONDUCT	
Pushing or attempting to strike another player	One game
Spitting or striking at another player	2 games
Striking another player before, during or after game	2 games
Pushing, striking or spitting at a referee	Suspension for one year. With review by the District Board of Directors.
Assistant to the referee or fourth official	
ABUSIVE OR FOUL LANGUAGE	
Expletives voiced loud enough to be heard beyond the playing boundary.	One game
Directed at teammate, opponent, spectator, or coach	2 games
Directed at referee	2 games plus 5-game probation
PERSISTENT MISCONDUCT	
Second yellow card caution	One game
Dissent	One game
Unsporting conduct	One game
Persistent infringement	One game
Enter or leave game without permission from the referee	One game

In addition to the suspension, players, coaches and assistant coaches will be placed on probation for a period of time equal to the suspension. The probationary period is to be served immediately following the suspension period. Should an individual on probation be sent-off the field of play during the probationary period, the original suspension and probation shall be re-applied and no appeal will be heard.

Coaches and other team officials, such as assistant coaches/managers sent off the field of play for infringement of the Laws of the Game shall have two (2) games added to the suspension that would normally be levied against a player for a similar infringement. The resulting automatic minimum suspension of three (3) games cannot be appealed.

ARTICLE 5 INFORMATION FOR COACHES AND REFEREES

I REFEREES

- A. Referees officiating Al Caffodio League games are expected to be thoroughly familiar with the rules that govern League play. The League administration recommends that the referees confer briefly with coaches prior to each game to be advised of the League's specific rules.

- B. Referees are expected to be on time for games in order to conduct credentials and safety inspection prior to team warm-up. The pre-game inspection should be specifically limited to credentials and safety. Interruption of team warm-up should be avoided.
- C. The Al Caffodio League will be using player passes and coaches passes for credential check for all League games. It is the referees' responsibility to inspect players' and coaches' credentials and players' equipment prior to all league games. The referee will maintain possession of players' and coaches' passes while games are in progress. It is the referee's responsibility to return the passes directly to the coaches or managers at the conclusion of games. The referee will maintain possession of passes of players that have been sent off the field of play and shown the red card and coaches or managers dismissed from the game. Withheld passes must be filed with the "Referees Send Off Report"
- D. When a player is sent-off the field of play and shown the red card or cautioned, the referee is required to record the player's full name, CYSA-N registration number and jersey number as well as the reason for the sending-off or caution, on the game card. It is the responsibility of the referee to write specific information on the game card regarding sending-off and cautions to allow the Disciplinary Committee to review and take appropriate action.
- E. It is the referee's responsibility to complete a "Referee Send-Off Report" for any player or coach that is sent of the field of play and mail, or deliver it, to the League Match Secretary. The referee's send-off report should be postmarked no later than the second business day following the game in question. Reports not filed in a timely manner may not be acted upon. Incidents leading to a player or coach being sent off should be described and stated in terms similar to those listed under "Disciplinary Guidelines" of these rules.
- F. The Disciplinary Committee's action will be based on the information entered on the game card and the referee's send-off report. Should any information require clarification consultation with assistant referees, or interview with the referee should be conducted.

II COACHES

- A. It is the responsibility of all coaches to insure that the referee is aware of the League policy regarding coach and player passes. All coaches or managers should have the League manual in their possession during league games.
- B. Coaches may not write comments on game cards, and are reminded that even though the game has ended an improper approach to the referee could still lead to a caution or dismissal. Comments about the game or refereeing may be submitted, in writing, to the League Match Secretary. Coaches are encouraged to submit to the League Manager, comments regarding the quality of officiating (positive or otherwise) on a referee evaluation form. The form is included in the Al Caffodio League Manual, All comments will be forwarded to the District Referee Committee.
 - 1. Letters of comment about game matters or pending disciplinary actions may be sent to the League Manager, or respective Games Committee Representative.
- C. Team coaches or managers will be supplied with postcards to be used for recording game suspensions. To verify that players or coaches are serving the required suspensions, the coach or manager should ask the referee of each game, whether it be a tournament or League game, to sign and date the postcard. Once the suspension(s) has been served, mail or deliver the postcard to the Al Caffodio League Manager or Deputy League Manager. The player or coach pass will then be returned.
- D. It is the recommendation of the Games Committee that coaches require players attend games while on suspension A suspended coach may not coach, participate either directly or indirectly, in the team's games during the suspension.

ARTICLE 6 FILING AN APPEAL TO A GAMES COMMITTEE DECISION

- A. An appeal will be heard only on the decision of the Games Committee. The referee's report will be of the utmost importance in an appeal. The reasons must be stated why it is felt that disciplinary action in the decision was incorrect in not accordance with CYSA-N guidelines. The section(s) and paragraph(s) must be cited in support of the appeal.
- B. The automatic one game suspension for players being sent off the field of play and shown the red card or one game suspension for receiving a third caution cannot be appealed.
- C. The automatic three (3) game suspension for coaches being dismissed from the field of play or one (1) game suspension for receiving a third written caution cannot be appealed.
- D. The appeal must be in writing and post-marked within 48 hours of the notification of the decision. The appeal can be filed with the Games Committee through a Games Committee representative, the League Manager or the League Match Secretary.
- E. The appeal will be considered within eighteen (18) days of its receipt. The League Manager will attend the meeting. All parties to the appeal will be notified at least seven (7) days prior to the hearing. Appealing parties may attend (notify League Manager or Deputy League Manager in advance) or they may submit written input to the League Manager or Deputy League Manager prior to the hearing. The appellant will be notified of the decision within three (3) days. Suspension will continue in effect until fully served or during the appeal period for a maximum of ten (10) days after receipt of the written appeal. Coaches are responsible for enforcing all suspensions.
- F. Each appeal must be accompanied by a fifty (\$50.00) processing fee in the form of a check or money order made out to "Al Caffodio Youth Soccer" and mailed to Al Caffodio League, P.O. Box 1492, Pleasanton, CA 94566

Mail the check and the appeal to the Al Caffodio League Manager or Deputy League Manager. The fee is refundable if the appeal is upheld.

- G. The decision from the appeal may be appealed to the District III Board of Directors. Refer to District PIM 85-5 governing this process.

ARTICLE 7 FILING A GAME PROTEST

- A. Protests will be heard only on the misapplication of the FIFA rules of the Game of Soccer as amended by CYSA-N or the Al Caffodio League Rules of Play.

Protests must state the law or rule that is believed to have been violated or misapplied.

Protests must be in writing. If filed with a Games Committee representative, that representative must notify the League Manager within twenty-four (24) hours of its receipt-

- B. The League Manager will determine whether the protest is valid and if so, will refer it to the Games Committee for action. The Games Committee will act upon the protest by telephone or e-mail vote or at the next regular meeting as directed by the League Manager.

Decisions from protests may be appealed to the District III Board of Directors within 48 hours of notification. Submit appeal to the District III Commissioner. The appeal must be accompanied by a fifty (\$50.00) processing fee in the form of a check or money order made out to "Al Caffodio Youth Soccer" and mailed to Al Caffodio League, P.O. Box 1492, Pleasanton, CA 94566

ARTICLE 8 ANTI-RECRUITMENT POLICY

- A. District III strongly discourages anyone from contacting any player or parent of a player, directly or indirectly, with the intent to encourage, entice or otherwise persuade the player to register for a team outside of that player's league of residence.

The penalty for violating this policy may, at the discretion of the AI Caffodio League Games Committee include suspension from participation in the AI Caffodio League of the recruited player, the parent, the trainer or coach. Should the AI Caffodio League Games Committee find that there is a pattern of recruitment with the formation of a team, the committee may also refuse to allow that team to play in the AI Caffodio League.

Before imposing any penalty, the party alleged to have violated this policy, or the affected player, will be entitled to a hearing in accordance with AI Caffodio League guidelines. In the event that the AI Caffodio League Games Committee intends to refuse to allow a team to play in the AI Caffodio League the team will be entitled to a hearing. The team will designate one person to represent it at the hearing.

COMMENT SHEET

This form provides an opportunity for coaches to make comments about field conditions and/or referee situations at specific Al Caffodio League games. This form is NOT to be used when filing a protest. Refer to the Guidelines, Rules of Procedures and Conduct for protest procedures.

Mail this form to Al Caffodio Youth Soccer League Manager, P.O. Box 1492, Pleasanton, CA 94566. Or respond via email to: Brian Leonard at cambrian2@comcast.net

NAME _____ TELEPHONE (____) _____

ADDRESS _____

EMAIL ADDRESS _____

CLUB _____ TEAM NAME _____

DIVISION: *(circle please)* boys / girls Under _____ Division 1 / 2 / 3

GAME DATE _____ GAME TIME _____

OPPONENT _____

FIELD NAME / LOCATION _____

PLEASE DESCRIBE

FIELD PROBLEMS: _____

GAME OFFICIAL PROBLEMS: Arrive on time? Yes / No Two referee assistants? Yes / No

Names of referees or assts: _____

DESCRIPTION OF INCIDENT (Be specific): _____

Use back for additional space if needed.